



*The Foundation of  
Lakeview United Church of Christ*

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8639 Columbia Road., Maineville, OH 45039  
513/683-2073

*Instructions  
For  
My Church,  
Family and Friends*

*Name* \_\_\_\_\_

*Date* \_\_\_\_\_

# INSTRUCTIONS FOR MY CHURCH, FAMILY AND FRIENDS



Final Directions and Instructions upon the death of:

*The Foundation Of  
Lakeview  
United Church of Christ*

Name \_\_\_\_\_ date \_\_\_\_\_

File this information where it will be found easily upon your death. It is suggested that you file this with your church and your attorney. If you have made pre-arrangements with a funeral home we suggest that you share this form with them as well. Notify your heirs that this form has been completed for them. (You may want to discuss this information with those who will be responsible for making final decisions for you so that they are aware of your wishes.)

Full Name \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Birthdate \_\_\_\_\_ Birthdate \_\_\_\_\_

Place of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

Baptism Date \_\_\_\_\_ Baptism Date \_\_\_\_\_

Father's Full Name \_\_\_\_\_

Father's Birthdate and Place \_\_\_\_\_ Living  Yes  No

Mother's Full Name \_\_\_\_\_

Mother's Birthdate and Place \_\_\_\_\_ Living  Yes  No

Names, addresses and phone numbers of living brothers and sisters:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Name \_\_\_\_\_

Name, addresses and phone numbers of persons to notify upon my death:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Armed Forces: Date of Service \_\_\_\_\_ Branch \_\_\_\_\_

**Instructions for Burial:**

Circumstances permitting, I wish my burial service to take place at:

\_\_\_\_\_ Church

Address \_\_\_\_\_ City/State \_\_\_\_\_

Or, I prefer the funeral service to be at the \_\_\_\_\_ Funeral Home.

Prepaid Funeral Arrangements? \_\_\_\_\_ Yes \_\_\_\_\_ No

I request Holy Communion for the congregation \_\_\_\_\_ Yes \_\_\_\_\_ No

Suggested Pall Bearers: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If possible, I would like to have the following Bible passages read at my service:

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Page Four

I would especially like the following hymns \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other special music I would like \_\_\_\_\_

\_\_\_\_\_

I would like the following material read \_\_\_\_\_

\_\_\_\_\_

The coffin is to be closed before the service, and it is to remain closed thereafter.

Instead of sending flowers, many prefer donating to your favorite charity or to the church's foundation.

What are your wishes regarding flowers/donations \_\_\_\_\_

\_\_\_\_\_

I prefer to be: Buried \_\_\_\_\_ Cremated \_\_\_\_\_

Before \_\_\_\_\_ After \_\_\_\_\_ the funeral service

Disposal of ashes \_\_\_\_\_

Location of cemetery lot deed, crypt deed, columbarium contract: \_\_\_\_\_

\_\_\_\_\_

I have made arrangements to have certain parts or all of my body donated to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Coffin specification \_\_\_\_\_ least expensive \_\_\_\_\_ mid range \_\_\_\_\_ elaborate

I \_\_\_\_\_ do, \_\_\_\_\_ do not wish to have my coffin open at the funeral home.

Name \_\_\_\_\_

Other information needed for church/family/friends: \_\_\_\_\_

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Signature

Date

This guide was prepared by The Lakeview Foundation to encourage thoughtful estate planning and funeral preparation. For additional copies or information, please contact any Foundation member or the pastor.

\_\_\_\_\_ Pastor

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